



## **Non-Discrimination Policy**

Alger Pediatrics complies with applicable federal civil rights laws and does not discriminate based on race, skin color, national origin, age, disability, or sex. Alger Pediatrics does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

### **Services:**

Alger Pediatrics provides free aids and services to people with disabilities to communicate effectively with us, such as qualified sign language interpreters and written information in other formats (large print, audio, accessible electronic formats, etc.).

Alger Pediatrics provides free language services to people whose primary language is not English. These services include qualified interpreters and information written in other languages.

If you need these services, please contact the practice manager.

### **Filing a grievance:**

If you believe that Alger Pediatrics has failed to provide these services or discriminated in another way based on race, skin color, national origin, age, disability, or sex, you can file a grievance in person, or by mail, fax, or email with:

Joan Spearman, Office Manager  
Alger Pediatrics  
733 Alger St. SE Grand Rapids, MI 49507  
P: 616-243-9515  
F: 616-243-1815  
algerped@algerpediatrics.com

You may also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights. You may file electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>.

You may file by mail at:

U.S. Department of Health and Human Services  
200 Independence Ave. SW  
Room 509F, HHH Building  
Washington, D.C. 20201

You may file by phone at: 800-368-1019 (toll-free) or 800-537-7697 (TDD toll-free).

Complaint forms are available at <https://www.hhs.gov/ocr/office/file/index.html>.